

ARMY PUBLIC SCHOOL, MAMUN MILITARY STATION

SOP FOR DISCIPLINE

Our School aims to provide a happy, secure, friendly, learning environment that reinforces good behavior. All pupils are expected to behave in a reasonable manner both to themselves and to others, showing consideration, courtesy and respect. Our School Code of Behavior expects all members of the school community to behave in ways that always show respect for others and for the property of the individual and of the school.

Promoting good behavior is the primary focus of our school Code of Behavior. School management and staff will actively aim to foster a school practice geared towards promoting positive behavior

ROLES & RESPONSIBILITY

To create an environment where all partners in the school community (i.e. children, staff members and parents) feel happy, safe, respected, and valued. To enhance the learning environment where children can make progress in all aspects of their development and reach their creative and intellectual potential without disruption. To promote positive behaviors and self-discipline recognizing the differences between children and the need to accommodate these differences.

General

- The affairs of the school shall be conducted so as to promote self-discipline, leading to decent and orderly behaviour. This will maintain a high moral tone in the institution and to build up traditions that all good public schools cherish.
- The observance of rules of discipline and good behaviour shall be pre-condition for a student's continuance in the school.

Forbidden Practices

No student shall indulge in any of the following practices :

- Spitting in or near the school building except in spittoons provided by the school.
- Disfiguring or otherwise damaging any school property.
- Use of tobacco.
- Any form of gambling.
- Use of drugs or intoxicants.
- Rowdyism and rude behaviour.

- Use of violence in any form.
- Casteism, communalism or practice of untouchability.
- Sexual harassment.
- Use of mobiles in school premises.

Form Of Disciplinary Measures

The following shall be the disciplinary measures adopted by the school for the students:

1. Verbal Warning

It will be given to the child while dealing with minor issue.

Yellow Card: Inappropriate behaviour

2. Yellow Card:

To be issued by the principal. The card is to be issued for the following:

- Repeated careless and untidy work.
- Coming to school in improper uniform.
- Coming late to school.
- Misbehaviour in the bus & the classroom
- Coming to school in a self-driven scooter, motorcycle or car.
- Pushing or fighting in the classroom and corridors.
- Passing any derogatory comments or involved in any abusive language.
- Bullying the other person, be it verbal, physical, social or cyber.
- Indulging in any inappropriate behaviour or fight.
- Missing classes (bunking), assembly, SUPW, Library, PE, etc.
- Inappropriate behaviour in the school premises
- Cheating during any test or exam.
- Damaging school property.

3. Red Card - Serious Issue

To be issued when child is involved in severe incidents, depending on the deviant behaviour.

- Touching the other child inappropriately.
- Beating, slapping, or indulging in any group practices.
- Threatening the other person
- Harming other person's reputation

If the child continues to behave inappropriately further consequences will be negotiated between Principal, Counsellor, Discipline In charge and the Parent. This may include an in-school suspension or suspension. If a child behaves in a manner that threatens the wellbeing of others they will be removed from the classroom. A meeting will be held between all parties, which will focus on restoration of the relationship between the parties. The child

will be given advisory for the first misbehaviour then the child will be given Warning letter. . Inappropriate behaviour that causes deliberate harm to another individual will result in a suspension.

4. Expulsion

Students will be expelled when repeated no. of times they have obtained yellow and red card and if he/ she has committed a serious issue. The discipline committee can take a call for how long they wish to Expel the child.

5. Rustication

A student shall be rusticated on severe grounds. If Repititive disciplinary actions have been taken in the past based upon that School Principal.

Method of Communication with Parents

The following methods are to be used:

- Informal/ parent teacher meeting
- Formal parent teacher meeting
- Through children's home school communication notebook

Members of Discipline committee

1. Mr Lokesh vimal shukla
2. Mr Gulshan
3. Mr Ashok kumar
4. Ms Savita Sharma
5. Mr Pawan
6. Mr Shakeel
7. Ms Sulakshna
8. Two students from every class (one boy and one girl)

(Mr Sandeep
Kumar)

Offg Principal

